



Office of the Secretary of State  
Corporations Section  
P.O. Box 13697  
Austin, Texas 78711-3697

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## REPORT BY A LIMITED PARTNERSHIP

1. The name of the partnership is \_\_\_\_\_  
The file number is \_\_\_\_\_
2. It is organized under the laws of the state or territory of \_\_\_\_\_
3. The address of the registered office of the partnership is \_\_\_\_\_  
\_\_\_\_\_
4. The name of its registered agent at that address is \_\_\_\_\_
5. The address of the principal office in the United States where the records are to be kept or made available under section 1.07 of the Texas Revised Limited Partnership Act is  
\_\_\_\_\_  
\_\_\_\_\_
6. The name, mailing address, and street address of the business or residence of each general partner is:

NAME

ADDRESS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. The foregoing information is given as of the date of the execution of this report.

Executed on \_\_\_\_\_

\_\_\_\_\_  
General Partner

## **INSTRUCTIONS FOR FILING A REPORT BY A LIMITED PARTNERSHIP**

- 1. This report is required under the provisions of section 13.05 of the Texas Revised Limited Partnership Act. All items must be completed. Changes, additions, and deletions to general partners may not be accomplished on this form. Such changes require an amendment to the certificate of a domestic limited partnership or the registration of a foreign limited partnership.**
- 2. The report must be made on a form adopted by the secretary of state, and the information contained in the report must be given as of the date of the execution of the report.**
- 3. The report must be signed on behalf of the limited partnership by at least one general partner.**
- 4. The report is due 30 days after the date the secretary of state mails the notice that the report should be filed. Failure to file the report will result in cancellation of the certificate of a domestic limited partnership or the registration of a foreign limited partnership.**
- 5. The completed form along with the filing fee should be mailed to the address shown in the heading of this form. The delivery address is James Earl Rudder Office Building, 1019 Brazos, Austin, Texas 78701. The telephone number is (512) 463-5555; TDD: (800) 735-2989; FAX: (512) 463-5709. An acknowledgment of the filing will be provided to the limited partnership.**
- 6. Filing Fee: Please submit a check or money order made payable to the secretary of state. The check or money order must be payable through a U.S. bank or other financial institution.**
  - (a) If the report is filed within 30 days, the fee is \$50.**
  - (b) If the report is not filed within 30 days, the partnership forfeits its right to transact business in Texas.**
  - (c) After forfeiture of the right to transact business, the fee is the original \$50, plus a late fee of \$25 per month for each month or fractional part of a month that has elapsed since the date of the notice of forfeiture, or \$100, whichever is less. Filing the report within 120 days after the date of forfeiture will relieve the partnership from the forfeiture.**
  - (d) If the report is not filed within 120 days after the date of forfeiture, the certificate of limited partnership of a domestic limited partnership, or the registration of a foreign limited partnership, will be canceled.**
  - (e) The partnership may be relieved of the cancellation by filing the report together with the \$50 filing fee, a late fee of \$100, and a \$100 reinstatement fee.**